

September 17, 2009

TO: Members of the MAG 9-1-1 Oversight Team

FROM: Chief Harry Beck, Mesa Fire Department, Chairman

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

September 24, 2009 - 2:00 p.m.  
MAG Office Building, Cholla Room  
302 North 1st Avenue, Suite 200  
Phoenix, AZ

A meeting of the MAG 9-1-1 Oversight Team has been scheduled for the time and place noted above. Please park in the garage under the building, bring your ticket, parking will be validated. Members of the Oversight Team may attend either in person, by videoconference or by telephone conference call. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage. If you have any questions regarding the meeting, please contact me at (480) 644-4945, or Liz Graeber, 9-1-1 Administrator, at (602) 534-9775.

TENTATIVE AGENDA

	COMMITTEE ACTION REQUESTED
1. <u>Call to Order</u>	
2. <u>Call to the Audience</u>	2. Information.
An opportunity is provided to the public to address the 9-1-1 Oversight Team on items that are not on the agenda that are within the jurisdiction of MAG, or non-action agenda items that are on the agenda for discussion or information only. Citizens will be requested not to exceed a three minute time period for their comments. A total of 15 minutes will be provided for the Call to the Audience agenda item, unless the Oversight Team requests an exception to this limit. Please note that those wishing to comment on agenda items posted for	

action will be provided the opportunity at the time the item is heard.

3. Approval of the December 8, 2008, Meeting Minutes
4. MAG FY 2010 PSAP Annual Element/Funding Request Amendment

The MAG FY 2010 PSAP Annual Element/Funding Request was approved by the MAG Regional Council on September 24, 2008. Since that time, three changes to this approved budget have become necessary. The upgrade of the Gilbert Police Department phone system in the amount of \$330,000 was a scheduled FY 2011 project. Due to the equipment reaching the end of its life, the upgrade is being requested to be moved to FY 2010. The Wickenburg Police Department and the Buckeye Police Department each requested amending the FY 2010 PSAP Annual Element/Funding Request for a logging recorder. The amount for each recorder is \$31,000. According to the policy for making changes to approved 9-1-1 budgets, which was approved by the MAG Regional Council on October 25, 1995, changes to approved PSAP Funding Requests that total less than 10 percent of the total approved equipment program require approval by the PSAP Managers Group and information regarding all budget changes is to be provided to the MAG 9-1-1 Oversight Team in the form of updates at its meetings. The three budget amendments were approved on July 16, 2009, by the PSAP Managers Group.

5. MAG FY 2011 PSAP Annual Element/Funding Request and FY 2011-2015 Equipment Program

Each year, the Public Safety Answering Point (PSAP) Managers submit inventory and upgrade requests that are used to develop a five year equipment program that forecasts future 9-1-1 equipment needs of the region and will enable MAG to provide estimates of future funding

3. Review and approve the minutes of the December 8, 2008, meeting.

4. Information and discussion.

5. Recommend approval of the MAG FY 2011 PSAP Annual Element/Funding Request and FY 2011-2015 Equipment Program for submittal to the Arizona Department of Administration.

needs to the Arizona Department of Administration (ADOA). The ADOA Order of Adoption stipulates allowable funding under the Emergency Telecommunications Services Revolving Fund. Justifications are attached for the agencies requesting additional positions and new logging recorders. The upgrades do not require justification because the Maricopa Region 9-1-1 Office has scheduled them per change out timelines. On July 16, 2009, the MAG 9-1-1 PSAP Managers recommended approval of the MAG FY 2011 PSAP Annual Element/Funding Request and FY 2011-2015 Equipment Program. The Oversight Team is requested to make a recommendation to the MAG Management Committee. Please refer to the enclosed material.

6. Community Emergency Notification System Update

An update will be given on the status of the Community Emergency Notification System (CENS).

7. Update on Funding Issues

An update will be provided on recent activities regarding the funding issues of the MAG 9-1-1 System and the CENS program.

8. MAG Committee Operating Policies and Procedures - Chair and Vice Chair Appointments

On July 22, 2009, the MAG Regional Council approved the MAG Committee Operating Policies and Procedures, which provide that the appointment of that Chairs and Vice Chairs for technical committees will be made by the MAG Executive Committee and are eligible for one-year terms, with possible reappointment to serve up to one additional term by consent of the committee. On August 18, 2009, a memorandum was sent to members of the Oversight Team requesting those interested in serving as Chair or Vice Chair to submit a letter of interest. The Executive Committee is

6. Information and discussion.

7. Information, discussion, and possible action.

8. Information and discussion.

anticipated to take action on appointing the Chair and Vice Chair of the Oversight Team at its meeting on September 21, 2009. An update will be provided.

9. Request for Future Agenda Items

Topics or issues of interest that the group would like to discuss or present at the next meeting will be requested.

10. Comments from the Committee

An opportunity will be provided for committee members to present a brief summary of current events. The Oversight Team is not allowed to propose, discuss, deliberate or take action at the meeting on any matter in the summary, unless the specific matter is properly noticed for legal action.

9. Information and discussion.

10. Information.